

Date of Meeting: 04/03/2020

Time of Meeting: 2:00 pm

Program(s) of Study: Diversified Occupations/ COOP

CIP Code(s): 32.0105

Meeting Attendees:

Instructor	Email Address	Present ?
Shawn Eckenrode	seckenrode@gasd-pa.org	
Hal Berkstresser	hberkstresser@cpavts.org	
Joanne Custer	jcuster@dcts.org	x
Mike Moeller	mmoeller@lancasterctc.edu	
Jeremy King	jking@lancasterctc.edu	x
Andra Groller	agroller@lancasterctc.edu	x
Dave Warren	dawarren@lancasterctc.edu	x
John Williams	jwilliams@doversd.org	x
Tracy Stritch	stricht@carliseschools.org	x
Gigi Warner	gwarner@ytech.edu	x
Samantha Pittman	spittman@octorara.org	x
James Smith	jasmith@lancasterctc.edu	x

**Additional Attendees:** Cindy Gross – PDE; Al Parrillo – Carlisle; Frank Flamini - DCTS; Scott Rogers - York

Comments/Ideas/Suggestions worth sharing:

- Use Diversified Occupations NOCTI study guides to ask questions and engage students through your school’s learning platform
- Penn State has some great resources
- Free interviewing curriculum through CareerSafe
- Students can ‘meet’ with companies virtually for interviews

- Ask companies who were going to participate in career fairs to take videos of their companies and send them to you and you can post them for your students to view
- Students still out on COOP poses a problem – Joanne Custer sent parents a video explaining that when school is no longer in session, the relationship is totally between the student and the employer
- These students have a grading issue: will there be a ‘grade in the book’ for COOP/Diversified Occupations or will they be moved back into their program?
- Many financial institutions have online budgeting/financial materials that can be used with students
- COOP/Diversified Occupations faculty might want to ‘push into’ other program classes to offer supplemental content for other CTE instructors (facilitate reflective journals in the world of work, etc.)
- Joanne Custer will share a recruitment video that she developed for student considering COOP
- Virtual site visits with employers for students to view
- Require that your COOP students practice formal letter writing skills by sending their COOP employers a thank you

#### Instructional Resources worth sharing:

- CareerSafe (OSHA, Employability Skills, Cyber modules): [www.careersafeonline.com](http://www.careersafeonline.com)
- Pennsylvania Cooperative Education Association: [www.pacea.org](http://www.pacea.org)
- Members 1<sup>st</sup> Federal Credit Union educational high school programs: <https://www.members1st.org/products-services/student-services/financial-education/high-school-programs>
- S/P2 (another source for OSHA training): [www.sp2.org](http://www.sp2.org)
- Remind app: [www.remind.com](http://www.remind.com)



## CTE INSTRUCTORS POS MEETING RESOURCES

Comprehensive List of Universal Resources on TechLink website:

<https://www.techlinkpa.com/>

